Filing an Occupational License in the Wise County Court at Law #1

To file for an Occupational Driver's License you must:

- File a Petition with the Wise County Clerk's Office. For filing fees contact the Wise County Clerk's Office at 940-627-1648.
- Obtain a SR-22 Certificate of Insurance, a copy must be filed along with petition.
- Provide a DPS Certified AbstractDriving Record, this can be requested from the following DPS website. This MUST be filed with the Petition. www.texasonline.state.tx.us/NASApp/txdps/TXDPSLicenseeManager
- Also you must prepare an Order for Occupational Driver's License for the Judge's signature.

Once you have filed your Petition, obtained a SR-22, and have your driving record, contact the Court, 940-627-5005 to arrange a time to present your Order to the Judge.

Neither the Wise County Court at Law #1 nor the Wise County Clerk has petitions or orders. This is to be obtained through an attorney or on your own.

Petition and Order needs to contain:

- Requirements as set out in the Transportation Code Section 521.2421 - 521.248, www.statutes.legis.state.tx.us/Search.aspx

SPECIFIC REQUIREMENTS OF PETITIONS ARE

- Verification (Sworn Petition)
- Detailed explanation of essential need, description of the hours and location of essential travel:
    - Specific hours of the day and days of the week and counties for travel, or a request to be allowed to keep a log book (in either event not to exceed twelve(12) hours in any given twenty-four (24) consecutive hour period)
    - Reason for travel, where applicant is employed or attending school or reason for occupational license
- Reason license suspended
- Applicant's previous driver's license number and when license was suspended
- SR-22 proof of financial responsibility
- DPS Certified Abstract Driving Record
- There may be other requirements that need to be contained in your Petition and Order not listed above. Reference the Transportation Code Sections 121.2421 – 521.248 for specific requirements that tailor your situation.

Notice

This procedure can be very complicated. It may be beneficial to employ an attorney to assist you. The Judge, the County Clerk, and the respective staff are **prohibited by law to assist you** in the preparing of the application or procedural steps taken after the Judge signs the order.

What is an Occupational Driver's License?

An Occupational Driver's License is a restricted license issued to a person whose license has been suspended or revoked for certain reasons. An occupational license authorizes the operator of a **non-commercial** motor vehicle in connection with a person's occupation, for education purposes or in the performance of essential household duties. Requests for such licenses are made to the county or district court in the county of the licensee's residence or to the court of original jurisdiction where the offense occurred.

If granted, the court order alone is **not** an Occupational Driver's License. Along with the order there are other requirements needed to be submitted to the Texas Department of Public Safety so an Occupational License can be issued. Contact DPS at: (512) 424-2600 or at their website www.txdps.state.tx.us/administration/driver_licensing_control/ . The court order may be used as a license for 30 days from the date of the judge's signature while DPS processes the occupational license.